



## **Farnham Community Play**

# **FEASIBILITY STUDY & RECOMMENDATIONS**

**July 2010**



The Farnham Community Play Set up Committee

Joe Michel, Christine McDerment, Gina Laurie, Gill Cox, Celia Sandars,  
Richard Sandars, Jenny Floyer, Anne Cooper, Fiona Channon, RosemaryWisbey,  
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David Burkin. Meetings were attended and advised by Jon Oram of Clague Theatre



# FARNHAM COMMUNITY PLAY FEASIBILITY REPORT

## CONTENTS

	Page No.
1 LOCATION OF THE COMMUNITY PLAY	1
2 COMMUNITY DEMOGRAPHICS	2
3 COMMUNITY GROUPS & SERVICES	3
4 DISTRICT AND COUNTY SERVICES & FACILITIES	10
5 PRODUCTION COSTS	15
6 INCOME, SPONSORSHIP AND FUNDING	17
7 COMMUNITY THEMES AND SUBJECTS	21
8 RECOMMENDATIONS	25

## ENCLOSURES

- A Policies
- B Constitution of the Community Play Steering Committee
- C Volunteer Practice Guide

## 1 LOCATION OF COMMUNITY

### **Naming the Community Play**

A question still hangs over the name of the community that the play project should serve. It's very clear that the set up committee want a name that is inclusive of Farnham and the surrounding villages in the District, to stress their desire that the project is inclusive. The name Our Farnham has been used for the website and blog.

*Recommendation: The name should be descriptive of the project catchment's area to stress the inclusive nature of the project and should be a name that's understood locally and by the potential visiting audience. Our feeling is 'The Farnham Play' or 'The Farnham and District Play' or "The Waverley Play" are more suitable than 'Our Farnham' which could be interpreted as exclusive to Farnham townspeople.*

### **Project catchment area**

*Recommendation: The project centres on Farnham and surrounding villages in the Waverley District but is inclusive of anyone, both within and outside the district who wants to participate and contribute their energy to celebrating these communities.*

### **Towns within 20 miles (potential audience)**

Aldershot	Basingstoke
Camberley	Crandall
Crookham	Farnborough
Fleet and Church	Frensham
Guildford	Godalming
Odiham	Sandhurst
Woking	

### **Main Road & Rail links**

Rail Links: Direct trains running to Aldershot, Alton, Woking, Surbiton, Clapham Junction and London Waterloo  
North East A3 from London to Farnham  
North East A31 from Guildford  
North West A30 – A287 from Basingstoke  
South A287 from Hindhead  
South West M3 – A31 from Winchester

## 2 COMMUNITY DEMOGRAPHICS

### Major Employers

University of Creative Arts (UCA)  
Farnham Hospital  
BAE Systems, Frimley  
Nokia, Farnborough

Sainsbury's  
Farnham College  
Guildford & Waverley PCT  
Diagonal PLC

### House Prices

At the time of writing the total number of properties for sale in Farnham equals 262. The average price of properties is £365,434 with the median price as £295,000 (Source: [www.home.co.uk](http://www.home.co.uk)). The average price of a two bed property in this area is higher than the national average of £187, 894

### Employment Figures

- Low unemployment (1.7%) with most jobs in the Real Estate and Wholesale & Retail sectors.
- Average working hours in this area for men are 42 and for women are 31

### Population

- Average age is 39.
- A high percentage of people are married people at 29.5%.
- There are 15.3 people per square kilometre (Source: [www.mouseprice.com/areaquide](http://www.mouseprice.com/areaquide))
- The district is 97.39% White
- The Asian, Chinese and Mixed population makes up 2.61% (Source: A Vision for Farnham 2007)

### 3 COMMUNITY GROUPS AND SERVICES

#### Special Needs Groups

Name	Address	Contact
Creative Response	Vernon House West Street Farnham GU9 7DR	Mike Prinsep 01252 716876 <a href="mailto:contact@creativeresponsearts.org">contact@creativeresponsearts.org</a>
Disability Challengers	St James Avenue Farnham Surrey GU9 9QF	Paul Wilson 01483 579390 <a href="mailto:paulwilson@disability-challengers.org">paulwilson@disability-challengers.org</a>
Helen Arkell Dyslexia Centre	Arkell Lane Frensham Farnham Surrey GU10 3BL	01252 797509 <a href="mailto:tanderson@arkellcentre.org.uk">tanderson@arkellcentre.org.uk</a>
More House School	Moons Hill Frensham Farnham Surrey GU10 3AP	01252 792303 <a href="mailto:schooloffice@morehouseschool.co.uk">schooloffice@morehouseschool.co.uk</a>

#### Arts & Drama Societies

Name	Address	Contact
Farnham & Bourne Choral Society	South Farnham School Menin Way Farnham Surrey GU9 8DY	<a href="mailto:farnham-choral@hotmail.co.uk">farnham-choral@hotmail.co.uk</a>
Farnham Art Society		<a href="mailto:farnhamsociety@hotmail.com">farnhamsociety@hotmail.com</a>
Waverley Singers		<a href="mailto:membership@waverleysingers.com">membership@waverleysingers.com</a>
Wessex Chamber Choir		<a href="mailto:enquiries@wessexchamberchoir.co.uk">enquiries@wessexchamberchoir.co.uk</a>
Vivaldi Singers		Jacqueline Protheroe 01252 332828
Farnham Amateur Operatic Society	Church House Union Road Farnham GU9 7PT	01420 520135

## Arts & Drama Societies continued

Name	Address	Contact
Farnham Amateur Big Band (FABB)	Tilford Institute	Russell Grute 07787 531614 <a href="mailto:russellgrute@hotmail.com">russellgrute@hotmail.com</a>
Farnham Brass Band	4 Oast House Crescent Farnham GU9 0NR	01252 668813 <a href="mailto:southerp@aol.com">southerp@aol.com</a>
Farnham Shakespeare Company		01252 713721 <a href="mailto:ellietallent@gmail.com">ellietallent@gmail.com</a>
Farnham Youth Choir	PO Box 84 Farnham GU9 8YW	01252 717173 <a href="mailto:youthchoirf@btconnect.com">youthchoirf@btconnect.com</a>
Guildbury's Theatre		01483 577730 <a href="mailto:ian.nichols@guildburys.com">ian.nichols@guildburys.com</a>
New Farnham Repertory Actors Company	2 The Grange Blackmoor Liss Hampshire GU33 6BP	01420 473586
Tilford Bach Society	TBS Secretary Fairlawne Kiln Way Grayshott GU26 6JF	<a href="mailto:sa.greaves@tiscali.co.uk">sa.greaves@tiscali.co.uk</a>
Churt Amateur Dramatics Society (CADS)		Dawn Barrow 01428 714375 <a href="mailto:dawnbarrow@aol.com">dawnbarrow@aol.com</a>

## Interest Clubs

Name	Address	Contact
Farnham Theatre Association	4 Nutshell Lane Upper Hale Farnham GU9 0HG	<a href="mailto:cooperstudio@mac.com">cooperstudio@mac.com</a>
Aldershot & Farnham Camera Club	Hale Institute Upper Hale	01252 325828 <a href="mailto:david@fisher.co.uk">david@fisher.co.uk</a>
Farnham Juggling Club	Alton Sports Centre, GU34 1ST	Tim Humpreys 01256 704733
Surrey Border Film & Video Makers	St Joan's Centre 19 Waverley Lane Farnham GU9 8DJ	01483 728371 <a href="mailto:webmanager@surreyborder.org.uk">webmanager@surreyborder.org.uk</a>

## Local History Societies

Name	Address	Contact
Bourne Conservation Group	7 Lancaster Avenue Farnham GU9 8JY	David Todd 01252 715807 <a href="mailto:david_todd@hotmail.com">david_todd@hotmail.com</a>
Farnham (Building Preservation) Trust	60 West Street Farnham GU9 7EA	01252 722975 <a href="mailto:info@farnhamtrust.org.uk">info@farnhamtrust.org.uk</a>
Farnham Society	17 High Street Rowledge Farnham GU10 4BT	01252 790660 <a href="mailto:thefarnhamsociety@yahoo.co.uk">thefarnhamsociety@yahoo.co.uk</a>
Farnham District Museum Society	Museum of Farnham Wilmer House West Street Farnham GU9 7DX	01252 721576 <a href="mailto:cyriltrust@talk21.com">cyriltrust@talk21.com</a>
Friends of Farnham Museum	12 Northbrook Road Aldershot GU11 3HE	David Picken 01252 658124 <a href="mailto:david.picken2@ntlworld.com">david.picken2@ntlworld.com</a>
Old Farnhamians Association	7 Georgia Close Andover SP10 2UF	01264 332766
Rustic Support Group of The Rural Life Centre	Reeds Road Tilford Farnham GU10 2DL	01252 795571 <a href="mailto:rural.life@lineone.net">rural.life@lineone.net</a>
William Cobbett Society	10 Grenehurst Way Petersfield GU31 4AZ	01730 262060
Surrey Archaeological Society	Castle Arch Guildford GU1 3SX	Alan Thomas <a href="mailto:info@sihq.org.uk">info@sihq.org.uk</a>

## Business Clubs

Name	Address	Contact
Farnham Chamber of Commerce	5 Fairview Gardens Farnham GU9 0NG	01252 734106 <a href="mailto:secretary@farnhamchambers.co.uk">secretary@farnhamchambers.co.uk</a>
Farnham & District Charities Support Group	Wings House Wings Road Farnham	01252 713170
The Hedgehogs		Rodger Hobbs 01252 719661 <a href="mailto:info@the-hedgehogs.org.uk">info@the-hedgehogs.org.uk</a>
Farnham Lions	2 Birdhaven Farnham GU10 4PB	Phil Alexander <a href="mailto:phil.alexander130@btinternet.com">phil.alexander130@btinternet.com</a> <a href="http://www.farnhamlions.org.uk">www.farnhamlions.org.uk</a>
Waverley Lodge	Farnham Masonic Hall 42 Castle Street GU9 7JB	<a href="mailto:sec@waverleylodge.org">sec@waverleylodge.org</a>
Rotary Club of Farnham Weyside	Bush Hotel, Farnham	Bob Lampard 01252 725685 <a href="mailto:farnhamweyside@aol.com">farnhamweyside@aol.com</a>
Farnham Round Table	Hop Blossom Long Garden Walk	Richard Bousfield <a href="mailto:richard@rbsmortgages.co.uk">richard@rbsmortgages.co.uk</a>
Soroptimist International Club of Waverley	The Lorrels Tilford Road Tilford GU10 2EJ	01252 794993 <a href="mailto:clpointer@tiscali.co.uk">clpointer@tiscali.co.uk</a>

## Issue Clubs

Name	Address	Contact
Amnesty International Farnham	St Andrew's Church Parish Rooms Church Lane Farnham	01252 790079 <a href="mailto:aifarnham@ntlworld.com">aifarnham@ntlworld.com</a>
Guildford & Waverley Friends of the Earth	Red House Station Road Milford GU8 5AD	Hilary Griffiths 01252 831179 <a href="mailto:gwfoenews@yahoo.co.uk">gwfoenews@yahoo.co.uk</a>
WWF-UK	Panda House Weyside Park Godalming GU8 1XR	01483 426333 <a href="mailto:supporterrelations@wwf.org.uk">supporterrelations@wwf.org.uk</a>

## Political Groups

Name	Address	Contact
Farnham Conservative Club	Ivy Lane Downing Street Farnham GU9 7PQ	Alan Hunt 01252 727399 <a href="mailto:alanhunt@btopenworld.com">alanhunt@btopenworld.com</a>
South West Surrey Conservative Association	2 Royal Parade Tilford Road Hindhead Surrey GU26 6TD	01428 604520
Liberal Democrats Liberal Club	South Street Farnham Surrey GU9 7RP	01252 723549
The Liberal Democrat Party	12 Youlden Drive Camberley Surrey GU15 1AL	
The Labour Party	9 Martyr Road Guildford Surrey GU1 4LF	01483 302930

## Churches

Name	Address	Contact
St Andrews C of E Parish Church	Middle Church Lane Farnham Surrey GU9 7PW	Rev. Andrew Tucker 01252 715412
Farnham Methodist Church	South Street Farnham GU9 7QU	Rev Vida Foday 01252 820 665
United Reformed Church	South Street Farnham Surrey GU9 7Q	Rev Michael Hopkins
Baptist Church	The Hart Farnham Surrey GU9 7HA	Rev John Ross 01252 726 830
St Joan of Arc R C Church	Tilford Road 19 Tilford Road Farnham GU9 8DJ	Father Paul Jennings 01252 716 711

### Churches continued

<b>Name</b>	<b>Address</b>	<b>Contact</b>
Church of the Holy Family	Heath End Alma Lane Upper Hale, Farnham Surrey	Father David Osborne 01252 321422 <a href="mailto:teresa@holyangelsash.org.uk">teresa@holyangelsash.org.uk</a>
All Saints	Cron dall Croft Lane Cron dall Hampshire GU10 5QF	Revd Karen Hutchinson <a href="mailto:revkarenhutchinson@gmail.com">revkarenhutchinson@gmail.com</a>
Farnham Vineyard	The Vineyard Centre Church House, Union Road Farnham Surrey GU9 9HF	Alastair & Alison Forman 01252 737586 <a href="mailto:alison@farnhamvineyard.org.uk">alison@farnhamvineyard.org.uk</a>
St James' Vicar:	Church Lane Rowledge Surrey GU10 4EN	Rev. Clive Richardson 01252 792402 <a href="mailto:rowvic@aol.com">rowvic@aol.com</a>
St Mary	The Virgin Parish of Frensham.	Revd Eunice Hicks 01252 792137 <a href="mailto:contact@frenshamchurches.org.uk">contact@frenshamchurches.org.uk</a>
St Peter's, Wrecclesham	School Hill, Wrecclesham Surrey	Rev. Dr Anne Gell 01252 716431 <a href="mailto:vicar@cofewrecclesham.org.uk">vicar@cofewrecclesham.org.uk</a>
Jubilee Church:	c/o 56 Weydon Hill Road Farnham Surrey	S Gubb 01252 820203 . <a href="mailto:val@jubileechurch.org.uk">val@jubileechurch.org.uk</a>

## Schools

Name	Postcode	Headteacher	Telephone No.
All Hallows Catholic	GU9 9HF	Mrs E Lutzeier	01252 319211
Hale Primary	GU9 0LR	Mrs J Trantom	01252 716729
Heath End Secondary	GU9 9BN	Mr D Hoggins	01252 733371
Pilgrims Way Primary	GU9 8QH	Miss Wilkinson	01252 721079
Potters Gate Primary	GU9 7BB	Miss Whittington	01252 715619
Rowledge C of E Primary	GU10 4BW	Mr R Catchpole	01252 792346
St James' C of E Primary	GU8 6DH	Mrs A Tann	01252 703248
Weydon Secondary	GU9 8UG	Mr J Winter	01252 725052
St Peter's C of E Primary	GU9 8TF	Mr D Roberts	01252 714115
St Polycarps Primary	GU9 8BQ	Ms A Gunn	01252 716307
South Farnham Junior	GU9 8DY	Mr A Carter	01252 716155
Waverley Abbey Junior	GU10 2AE	Mr D Jeffs	01252 782321
William Cobbett Junior	GU9 9ER	Mrs L Peppin	01252 312772
All Saints C of E Infant	GU10 2DA	Ms J Campbell	01252 792491
The Bourne Infant	GU10 3PE	Mrs J Du Cros	01252 716398
Folly Hill Infant	GU9 0DB	Mrs C Green	01252 716121
St John's C of E Infant	GU10 2JE	Mrs A Harper	01428 713216
St Andrew's C of E Infant	GU9 7PW	Miss M McGrath	01252 716305
Weybourne Infant	GU9 9DA	Mrs J Earney	01252 669340
St Mary's C of E Infant	Frensham	Evie Page	01252 792406
The Abbey Special	GU9 8DY	Mr C Gardiner	01252 725059
Ridgeway Special	GU9 8HB	Mr D Morgan	01252 724562
Frensham Heights	GU10 4EA	Andrew Fisher	01252 792561

## Adult Education & Colleges of Further Education

Name	Address	Contact
UCA University for Creative Arts	Falkner Road Farnham, Surrey GU9 7DS GU9 7DS	Principal Dr P Ashton 01252 722441
Farnham College	Morley Road Farnham Surrey GU9 8LU	01252 716988
Farnborough College of Technology	Boundary Road Farnborough Hants GU14 6SB	01252 407040
NETS Bible College	Ellel Pierrepont, Frensham Road Farnham GU10 3DL	01252 794060: <a href="mailto:nets@pierrepont.ellel.org.uk">nets@pierrepont.ellel.org.uk</a>
Farnborough Sixth Form College	Prospect Avenue Farnborough Surrey GU14 8JX	01252 688 200



## 4 DISTRICT & COUNTY SERVICES & FACILITIES

### Local Authority

Farnham Town Council  
Town Council Office  
South Street  
Farnham  
Surrey  
GU9 7RN

Mayor: Cllr John Ward (Cons): [john.ward@waverley.gov.uk](mailto:john.ward@waverley.gov.uk)  
Town Clerk: Roland Potter: [info@farnham.gov.uk](mailto:info@farnham.gov.uk)  
Development: Sheila Rayner: [sheila.rayner@farnham.gov.uk](mailto:sheila.rayner@farnham.gov.uk)  
Other Councillors: Cllrs Roger Steel: [roger.steel@tiscali.co.uk](mailto:roger.steel@tiscali.co.uk)  
Cllr Carole Cockburn: [ccockburn@waverley.gov.uk](mailto:ccockburn@waverley.gov.uk)  
Pat Frost (Cons): [patrobfrost@compuserve.com](mailto:patrobfrost@compuserve.com)  
Janet Maines (Ind): [janetvictor@hale19.wanadoo.co.uk](mailto:janetvictor@hale19.wanadoo.co.uk)

### District Council

Waverley Borough Council  
The Burys  
Godalming  
Surrey  
GU7 1HR

Leader: Cllr Robert Knowles (Cons)  
Deputy: Cllr Mike Band (Cons): [mike.band@waverley.gov.uk](mailto:mike.band@waverley.gov.uk)  
Leisure Portfolio: Cllr Roger Steel (Cons): [roger.steel@waverley.gov.uk](mailto:roger.steel@waverley.gov.uk)  
Leisure: Cllr Diane James (Ind): [diane.james@waverley.gov.uk](mailto:diane.james@waverley.gov.uk)  
Community: Cllr Victor Duckett (Ind): [vic.duckett@waverley.gov.uk](mailto:vic.duckett@waverley.gov.uk)  
Mayor: Cllr Carole Cockburn: [carole.cockburn@waverley.gov.uk](mailto:carole.cockburn@waverley.gov.uk)  
Deputy Mayor: Cllr. Richard Gates: [richard.gates@waverley.gov.uk](mailto:richard.gates@waverley.gov.uk)  
Chief Executive: Mary Orton: [mary.orton@waverley.gov.uk](mailto:mary.orton@waverley.gov.uk)  
Leisure and Youth: Kelvin Mills: [kelvin.mills@waverley.gov.uk](mailto:kelvin.mills@waverley.gov.uk)  
Economy: Iain Lynch: [iain.lynch@waverley.gov.uk](mailto:iain.lynch@waverley.gov.uk)  
Arts Officer: Charlotte Gardiner: [charlotte.gardiner@waverley.gov.uk](mailto:charlotte.gardiner@waverley.gov.uk)

### County Council

Surrey County Council  
Farnham Local Office  
Farnham Hospital  
Hale Road  
Farnham  
Surrey GU9 9Q

The three below are also Waverley Borough & Farnham Town Councillors:  
Cllr Pat Frost (Cons): [pat.frost@surreycc.gov.uk](mailto:pat.frost@surreycc.gov.uk)  
David Munro (Cons): [d.munro@surreycc.gov.uk](mailto:d.munro@surreycc.gov.uk)  
Denise Le Gal: [denise.legal@surreycc.gov.uk](mailto:denise.legal@surreycc.gov.uk)

## Arts Officers

South West Surrey MP:  
 Jeremy Hunt, (Cons)  
 Shadow Secretary of State for Culture  
[jeremyhuntmp@parliament.uk](mailto:jeremyhuntmp@parliament.uk)

Press officer:  
 Laura Anstey  
[ansteyl@parliament.uk](mailto:ansteyl@parliament.uk)

## Youth Clubs

Name	Address	Contact
1st Farnham Guides	28 Lime Avenue Alton GU34 2AE	Debbie Muchmore 01420 87804 <a href="mailto:am-gs@hotmail.co.uk">am-gs@hotmail.co.uk</a>
Farnham Sea Cadets	TS SWIFTSURE, Lower Weybourne Lane Badshot Lea Farnham	01252 310783 <a href="mailto:lorna-greenaway@02.co.uk">lorna-greenaway@02.co.uk</a>
SCL Holiday Activities	Frensham Heights School Rowledge GU10 4EA	0845 644 5747 <a href="mailto:enquiries@scl-online.co.uk">enquiries@scl-online.co.uk</a>
1st Farnham Boys Brigade	South Street Methodist Church Farnham GU9 7RN	07786 893529 <a href="mailto:bbgb.1stfarnham@ntlworld.com">bbgb.1stfarnham@ntlworld.com</a>
1st Rowledge Guides	c/o 22 Shakespeare Gardens Farnborough GU14 9QT	Rachel Vasey 01252 51300 <a href="mailto:rachel_vasey@yahoo.co.uk">rachel_vasey@yahoo.co.uk</a>
3rd Farnham Scouts	Daniel Hall Long Garden Walk, Farnham	<a href="mailto:sue.hepburn3rds@btopenworld.com">sue.hepburn3rds@btopenworld.com</a>
40 Degreez.org.uk	Dogflud Way Farnham GU9 7UD	01252 727087 <a href="mailto:info@40degreez.org.uk">info@40degreez.org.uk</a>
4th Farnham (Tongham) Scout Group		07005 850830 <a href="mailto:info.4th@farnhamscouts.org.uk">info.4th@farnhamscouts.org.uk</a>
5th Farnham (Bourne) Scout Group	c/o 4 Vicarage Hill, Farnham GU9 8HG	01252 715747 <a href="mailto:kenpowell.vh@tiscali.co.uk">kenpowell.vh@tiscali.co.uk</a>
Archie's Launch Pad	The Hart Farnham	01252 726110 <a href="mailto:campbell@cawdowevents.com">campbell@cawdowevents.com</a>

## Youth Clubs continued

Name	Address	Contact
Bourne Children & Youth Initiative	12 Firgrove Hill Farnham GU9 8LQ	01252 820247 <a href="mailto:cyi@cyi.org.uk">cyi@cyi.org.uk</a>
Farnham Badgers	Lion and Lamb Way The Hart Farnham	01483 567163 <a href="mailto:badgers-farnham@surrey.sja.org.uk">badgers-farnham@surrey.sja.org.uk</a>
Farnham District Scouts	18 Barrie Road Upper Hale Farnham GU9 0DU	01252 682861 <a href="mailto:DC4@Farnhamscouts.org.uk">DC4@Farnhamscouts.org.uk</a>
Perform Drama workshops for children age 4-8	United Reformed Church Hall South Street Farnham GU9 7RP	0845 400 4000 <a href="mailto:enquiries@perform.org.uk">enquiries@perform.org.uk</a>
Pursued By A Bear Theatre Company	Farnham Maltings Bridge Square Farnham	01252 723237 <a href="mailto:PBAB@PBAB-freeserve.co.uk">PBAB@PBAB-freeserve.co.uk</a>
St John Ambulance	St John House The Hart Farnham GU9 7HA	01252 715556 <a href="mailto:supt-cadets-farnham@surrey.sja.org.uk">supt-cadets-farnham@surrey.sja.org.uk</a>
Stagecoach Theatre Arts School	PO Box 7131 Hook RG27 8GW	01252 844693 <a href="mailto:farnham@stagecoach.co.uk">farnham@stagecoach.co.uk</a>

## Social Services

Surrey and Hants Borders Trust  
Community Mental Health Team  
(Farnham CMHT)  
01483 782095

### Press & Local Media

Name	Address	Contact	Notes
The Farnham Herald	114/115 West Street Farnham	Corina Larby 01252 899221 <a href="mailto:newsroom1.herald@internet-today.co.uk">newsroom1.herald@internet-today.co.uk</a>	Owned by Sir Ray Tindle of Tindle Newspapers, Old Court House, Union road, Farnham 01252 735667
The Farnham Diary		Editors Ted and Jean Parratt <a href="mailto:emp66@btconnect.com">emp66@btconnect.com</a> 01252 713477	A freebie Farnham Herald publication
The Surrey and Hants News			A freebie under Farnham Herald editorial
The News and Mail / Surrey Advertiser / What's On/ Get Surrey Online	Surrey & Berkshire Media Ltd. Stoke Mill Woking Road Guildford GU1 1QA		It is difficult to get this group to cover events in Farnham due to Tindle Newspapers in Farnham
BBC South Today TV		Tom Hepworth 0230 226201 <a href="mailto:tom.hepworth@bbc.co.uk">tom.hepworth@bbc.co.uk</a>	
Meridian TV		Gavin Grey 07801 522899 Cathy Alexander 01635 552266	ITV regional news
BBC Southern Counties Radio		Sara Aspinall 01483 306306	Based in Guildford
DELTA Radio		James Hockey 0771 638874  Kerry Aitken 01428 65197	Owned by Sir Ray Tindle
BBC Surrey		Nick Wallis	07976 432174
County Sound / Eagle Radio	County Sound Radio Dolphin House North Street Guildford GU1 4AA	Rob Wallace	01483 300964

### Theatres Companies, Concert Halls & Arts Centres

<b>Name</b>	<b>Address</b>	<b>Contact</b>
The Haymarket Theatre & Anvil Arts Centre	The Anvil Churchill Way Basingstoke RG21 7QR	01256 819797
Central Studio	Cliddesden Road Basingstoke RG21 3HF	01256 417511
Camberley Theatre	Knoll Road Camberley GU15 3SY	01276 707600
Yvonne Arnaud	Millbrook City Centre, Guildford GU1 3UX	01483 440000
The Leatherhead Theatre	7 Church Street Leatherhead KT22 8DN	01372 365 141
The Electric Theatre	Onslow Street Guildford Surrey GU1 4SZ	01483 444 789
The Victoria	427 Woodham Lane Woodham Addlestone Surrey KT15 3QE	019323 45365
Farnham Rep		Brenda Longman 01420 473586
The Princes Hall	Princes Way Aldershot Hampshire GU11 1NX	01252 329 155
The Anvil	Churchill Way Basingstoke RG21 7QR	01256 819797
Farnham Maltings		Gavin Stride, Director 01252 726234
Waverley Youth Theatre		Jane McGibbon 01252 745412
The Fairfield Centre	Council Road Basingstoke RG21 3DH	01256 321621
The West End Centre	48 Queen's Road Aldershot GU11 3JD	01252 330 040

## 4 PRODUCTION COSTS

### Professional fees

*Clague standard for professional fees:*

Director:	£650 per week
Designer:	£600 per week
Assistant Staff:	£450 per week

### Performance Venue

#### Recommendation:

*We have not yet located a suitable venue We recommend further searches. In assessing suitability bear in mind the following:*

- *Facilities (water, changing, parking, kitchens etc)*
- *Dimensions (Audience capacity)*
- *Availability*
- *Accessibility*
- *Cost*
- *Additional needs (Toilets, security, etc)*
- *Power supply*

*The time of year is wrong for a tent. The venue will be needed for 4 weeks. One week to build stages and rig lighting, one week full cast rehearsals and two weeks performances. A tent in a field will need port-a-loos (5 minimum) generator power. Booking would need to be made by December 2010.*

*Initially allow for: £6,000*

### Workshop Play Office Venues

*We have as yet to locate a suitable venue.*

Recommendation: *further searches. In assessing suitability bear in mind the following:*

- *Facilities (water, electricity supply, parking)*
- *Size (making areas, storage, wet and dry making., large scale building potential)*
- *Availability for three months (Free access, restrictions, parking, vehicle access*
- *Cost*

*Costs cannot be assessed. Allow £2,000 per month x 4 months = £8,000*

### Rehearsal Meeting Venues

Recommendation: *Potential rehearsal spaces may exist in the following needs approaches and negotiations as early as possible*

- *St Andrew's Church*
- *The Castle*
- *Farnham College*
- *University of Creative Arts*
- *Schools*

Recommendation: Further searches. In assessing suitability rehearsal spaces bear in mind the following:

- Facilities (kitchen, double space, storage, access, parking)
- Availability (security, times - diary)
- Size (maximum numbers and dimensions)
- Cost (hourly rate or block booking rate)

Try and get the largest space possible full cast calls and large scene calls. Two large venues twice a week and every other Sunday afternoon would be ideal

Allow £30 per night x 40 nights = £1,200

Sunday large spaces £75 x 5 = 375

Allow £1,875 in total

### **Travel Distances and Fares**

The distance from Farnham to Guildford, the county town of Surrey, is 11 miles or 20 minutes by road. To London, it is 42 miles and approximately 60 minutes by train. Fares to London cost £12.80 return. Hire vans around £80 per day plus petrol. Tunbridge Wells (claque base) to Farnham 120 miles round trip £48 trip.

Recommendation:

Travel costs @ 40p per mile.

Allow 60 miles per day during production = £24 per day x 84 days £2,016

Other travel allow about 8 x London Trips - £100

Hire van allow = £400 (5 x hires at £80)

Total recommended travel cost allowance = £2,300

### **Accommodation**

We will need accommodation for three months for 4 people and occasional hospitality for visiting tutor, technicians and design team.

Recommendation: Search out accommodation from within the community. Contributions may be asked

Allow a min £1,500 contribution.

### **Telephone Company**

Recommendation:

Mobile phone rather than installations pay as go box office line total

Rehearsal line pay as you go total £100

Design line £30 per month on contract - £90

Play Office line: £30 a month on contract - £90

Total £280

### **Public Liability Insurance Annual**

Claque has Public Liability which will need upgrading dependent on sites, numbers etc. Dependent on the upgrade price Claque will cover this within their administration fee.

## 5 INCOME, SPONSORSHIP & FUNDING

### Theatre Ticket Price

Ticket prices for The Maltings in Farnham range between £6 - £14. Ticket prices for The Haymarket and Anvil Arts Centre in Basingstoke range between £8 - £25.

*Recommendation:* Ticket price to average £9.00 with concessions of 25% on tickets for non-earners. Ticket prices should range between £7.00 (lowest concession) and £12

### Box Office Potential

*Recommendation:* Allow for a cast and crew and front of house of 130 people and an audience of 300. Full capacity: 430 people.

*In estimating box consider a 70% capacity – and average of 225 people per show. It's traditionally busier in Week Two so you may consider having higher prices towards the end of the run.*

100% Capacity = 3,600

75% Capacity = 2,700

Box Office potential on average £9.00 x 2,700 = £24,300

### Local Fundraising and Marketing

Local fundraising events during the year and possible draw running for three months prior and during the play should raise £4,000. Play scripts and Programmes should raise £2,000

Total: £6,000



## FUNDING POTENTIAL

### **Arts Council South East**

Visit web site: <http://www.artscouncil.org.uk>  
Sovereign House  
Church Street  
Brighton  
BN1 1RA  
Phone: 0845 300 6200  
Fax: 0870 242 1257

Good track record of favourable funding in the past (three community plays; core funding for Claque on two projects) Application has no fixed deadline. There is a three-month turnaround.

Recommend application of: **£45,000 - £50,000**

### **Awards for All**

Now not arts orientated but it may be possible to attach a parallel project, this would, however only pay for itself so would cancel itself out in terms of the play project

### **Farnham District Council**

Contact: See section 4

### **Surrey County Council**

Contact: See section 4

### **Waverly Borough Council**

Contact: See section 4

### **Surrey Community Foundation**

Administrates a number of grants  
1 Bishops wharf  
Walnut Tree Close  
Guildford  
Surrey  
GU1 4RA

Telephone: 01483 555644

E Mail: [info@surreycommunityfoundation.org.uk](mailto:info@surreycommunityfoundation.org.uk)

Web site: [www.surreycommunityfoundation.org.uk](http://www.surreycommunityfoundation.org.uk)

Among the grants they administrate is:

### **Grassroots**

Local Grassroots incentives Grassroots Grants is a three-year scheme to March 2011, aimed at very small local community groups.

Who can apply?

Not for profit, voluntary or community groups who:

- Have been active in their local community for a year or more
- Have an average income over three years of less than £30,000 per year, taken as an average turnover for the last 3 financial years (or over the life of the group if less than three years old).
- Work for the benefit of their local community
- Are led by volunteers
- Have a written set of rules or constitution

Could expect £5,000 max

### Your Heritage

Applications and guidelines are all online at [www.hlf.org.uk](http://www.hlf.org.uk)

Strongest possibility for parallel project applications between £5,000 and £50,000

### Government employment incentives

Those existing may change but the government is committed to finding 1.5 million jobs in the private sector so keep eye on new schemes to help employment initiatives – opportunities for young work experience schemes etc

### Local Trusts and Foundations

Name	Contact	Details
The Farnham Institute Charity	Sec. Margaret Daniels T: 01252 711852 E: <a href="mailto:trustees@farnhaminstitutecharity.org.uk">trustees@farnhaminstitutecharity.org.uk</a> W: <a href="http://www.farnhaminstitutecharity.org.uk">www.farnhaminstitutecharity.org.uk</a>	The Institute gives grants to one-off events related to Farnham town
Bishop's Meadow Trust	c/o Jo Aylwin Kidd Rapinet Sovereign House 17 South Street Farnham Surrey GU9 7QU T: 01252 713242 E: <a href="mailto:jaylwin@kidrapinet.co.uk">jaylwin@kidrapinet.co.uk</a> W: <a href="http://www.bishopsmeadowtrust.org.uk">www.bishopsmeadowtrust.org.uk</a>	

### Local Business Sponsorship & Advertising

Name	Contact
Farnham Round Table	Richard Bousfield E: <a href="mailto:richard@rbsmortgages.co.uk">richard@rbsmortgages.co.uk</a>  Vice Chairman Leigh Adams E: <a href="mailto:manxleigh@hotmail.com">manxleigh@hotmail.com</a>



Name	Contact
Lions Club Farnham	2 Birdhaven Sandrock Hill Rd Wrecclesham Farnham GU10 4PB T: 0845 833 7848

*Recommendation: Claque can supply a sponsorship pack. Advertising in the programme we would estimate with fair rates for local traders and business a total of*

*Recommended target £4,000*

NB Business incentive funding (ABSA)

Should you get sponsorship the Association of Business Sponsorship of the Arts partnership-funding scheme will match any new arts funding over £1,000.

## 6 COMMUNITY THEMES & SUBJECTS

*The following are not suggestions simply facts and figures we have gleaned so far from meetings, word of mouth and questionnaires.*

### Major Historical events

- *Mesolithic flint industry* - found at site of Monkton Lane Sewage Works in 1930. Neolithic barrow found at Badshot Lea in 1935 Iron Age flint implements found at Caesar's Camp near Upper Hale, Bronze Age burials at the Sands. Roman pottery kilns found in Farnham Park and pottery shards found all around Farnham. The Saxons founded the town's first Christian Church on the site of the present Parish Church of St Andrews. Farnham timber provided the roof of the place of Westminster in 1395 (facts sourced from 'Farnham Past' by Jean Parratt).
- *Kings, Queens and Bishops* - 12th century - Cistercian monks became established at Waverley Abbey near Farnham and the Bishops of Winchester at Farnham Castle. Kings John, Henry III, Edward I and Edward III all visited and hunted in Farnham Great Park. Queen Mary I stayed at Farnham Castle en route to Winchester to marry Philip of Spain. A jewelled hatpin thought to belong to Henry VIII was found in Farnham Park in 1999, Queen Elizabeth I visited several times as did James I.

The Civil War temporarily ended the Bishops of Winchester's control of Farnham Castle. In 1643 Royalists who held the Castle were overcome by 8,000 of the Parliamentary Army. In 1648 the Castle and its lands were sold and let to private individuals. King Charles I was believed to have stayed briefly at Vernon House during his attempted escape from the Parliamentarians.

With the Restoration, the Castle was returned to the Bishops of Winchester. King George III and Queen Charlotte visited. Bishop Sumner, a benefactor to the poor of north Farnham hosted visits from Queen Victoria and Prince Albert. In 1857 Queen Victoria made visits on horseback to inspect the troops at the Aldershot Camp and rode through the Park to the Castle. [Facts sourced from "The History of Farnham Park" by Pat Heather 2009]

- *Farnham Hops* - The Georgian buildings which grace the town centre were built on the wealth of the hop trade. Most of the houses in and around the town grew hops which were highly prized for their quality – this is noted by William Cobbett. India Pale Ale was made from Farnham hops and was the most popular drink exported to the Indian Empire for around a century. 53 Farnham public houses are listed in Jean Parratt's 'Farnham Past'!

## Historical Figures

Name	Known as/for
Jonathan Swift (1667 – 1745)	Author of Gulliver's Travels
Augustus Montague Toplady (1740 – 1778)	Author of the hymn 'Rock of Ages'
William Cobbett (1763 – 1835)	Journalist/author 'Rural Rides'. He was the Poor Man's Friend, and political journalist.
Florence Nightingale (1820 – 1910)	Pioneer of nursing reform
John Henry Knight (1847 – 1917)	Inventor (built the first British motor car and designed innovative 'hop' digging machines) and founder of the AA Automobile Association.
Arthur Conan Doyle (1859 – 1930)	Historical writings and creator of Sherlock Holmes
George Sturt (1863 – 1927)	Author
Edwin Lutyens (1869 – 1944)	Architect (responsible for Cenotaph in Whitehall)
Harold Falkner (1875 – 1963)	Architect
Mike Hawthorn (1929 – 1959)	World Motor Racing Champion in 1958
William Willett	Campaigner for daylight saving time 1856
Maud Gonne	Feminist and activist – 1866
Sir Peter Pears (1910–1986)	Opera singer
'Silver Billy' Beldham (1766–1862)	Born in Wrecclesham - one of the greatest cricketers in England during the Napoleonic era!
James Hockey	Principal of Farnham School of Art, later W.S School of Art and Design –now UCA
Brian Vesey Fitzgerald	Nature writer
S.G.Hulme-Beaman	Creator of BBC Children's Hour 'Toytown' and Larry the Lamb
Isaak Walton (1593-1683)	Author of 'The Compleat Angler' stayed at Farnham Castle
Alfred Lord Tennyson (1809-92)	Lived at Haslemere and married Emily Sellwood of Hale
Sir James Barrie (1860-1937)	Lived a mile from Farnham town centre when writing 'Peter Pan'.
Field Marshall Viscount Lord Montgomery of Alamein	Bought Isington Mill outside Farnham after the War and collected his pension from Farnham Post Office!
Lord and Lady Baden-Powell	Scout and Guide movement lived at Pax Hill, Bentley

## Current Celebrities

Name	Known as/for
Dr. Jeffrey Tate CBE	Conductor of Hamburg Symphony Orchestra, disabled by Spina Bifida, ex Farnham Grammar School
Caroline Redman Lusher	Founder Rock Choir
Lloyd Grossman	UCA –Chair of Board of Governors
Zandra Rhodes	Fashion designer, first Chancellor of UCA to be installed this Spring'10
Heather Angel	Wildlife photographer
Baroness Bottomley	SW Surrey MP 1983-2003
Michael Mates MP	Son James Mates ITN Newsreader (mother Mary Neville was Vice President of Farnham Society and lived in Castle Street until died a couple of years ago)
Trevor MacDonald	TV Newsreader (once lived in High Park Row – children at Park First school and St Andrews Middle school)
Desmond Hamill	TV journalist (still lives near Farnham at Bentley?)
Richard Hoggart	Author of the famous work “The Uses of Literacy”
Jonny Wilkinson	Rugby player
Roger Black	Athlete
Daemon Hill	F1 Driver
Justin Rose	Golfer
Rachel Morris	Paralympics Gold medallist
Graham Thorpe	Cricketer
Peter Richards	Rugby player
Joel Freeland	International basketball player

## Contemporary Issues

- The East Street Development (too big)
- Traffic and Parking
- Overdevelopment – 1000 houses for Badshot Lea, Military lands to be developed ie 4500 houses for Anne: Aldershot and 1500 for Church Crookham and 3.500(?) for Bordon
- The loss of the Redgrave Theatre in East Street development
- Expansion of Farnborough airport
- Water meadows protection
- Farnham Park being used as SANGS by Borough Council to allow too much development
- Mega recycling facility (largest in EU?) planned for Runfold

## Centenaries & Anniversaries

- 2010 is the 70th Anniversary of the Battle of Britain and Farnham Town Council would like to commemorate the event with a floral display beside the war memorial in Gostrey Meadow
- Farnham Design Statement 15 March until 20 April. ‘It’s your opportunity to ensure that the document represents your picture of Farnham, why you like and chose to live in Farnham and what you would still like to see in 50 years time’
- Heritage weekend on 6th September 2010.

### **Sites of Interest**

- Farnham and District Museum
- Farnham Castle
- Farnham has a Castle and Parish Church dating back to the 12th Century and was the home of the first Cistercian Abbey to be founded in Britain. Farnham Castle, Church (known as St Andrew's Parish Church) and Abbey (known as Waverley Abbey) can all be visited today
- Rural Life Centre
- Castle Street
- Farnham Park
- Frensham Ponds
- Wrecclesham Pottery
- UCA James Hockey Gallery and Craft Study Centre
- Ashgate Gallery
- Farnham Maltings
- Birdworld
- Pilgrim's Way/North Downs Way

### **Listed Buildings**

- Grade II Brightwell House and the Redgrave attached to it.
- Grade 1 St Andrew's Church
- Farnham Castle
- Most of Farnham's Georgian and medieval buildings!

### **Suggestions for Parallel Projects**

- Art & Crafts show
- Easter Egg Hunt (2011) or some sort of treasure hunt throughout 2010.
- Fair in the Park
- Antiques Road Show, Genealogy
- Farnham Pottery (Wealden Clay used by Romans and Farnham Pottery Arts and crafts movement 'Farnham Greenware')
- 'Lost and/or Found' bring examples
- 1960's – What did/does the era mean to you? Memories/fashion/music etc
- Trace the history of your home – who lived there before or what was there before it was built?
- Fashion and architectural heritage across generations

## 7 RECOMMENDATIONS

What follows are recommendations, budgets and policies which any new Steering Committee needs to discuss, alter, agree and adopt. These recommendations are made in the light of the specific circumstances of Farnham and the surrounding villages together with 30 years experience of community plays.

### **Where the Project takes Place**

The members clearly wanted an inclusive event that anyone could participate in, that reached out beyond the borders of Farnham to neighbouring villages. We recommend that the name of the project should be descriptive of the project catchment's area to stress the inclusive nature of the project and should be a name that's understood locally and by the potential visiting audience. We also suggest that the word 'community' doesn't appear or at least not in the singular. One suggestion has been:

#### *Our Farnham Community Play*

The play, once written will have its own title but the project needs a special identity.

In defining an area we recommend that it doesn't deter people living outside the boundaries from participating. We strongly advise inclusivity. The play however does need to focus on a limited geographic area. We would suggest the project uses the following description of its catchment area:

Ashurst, Blackham, Eridge, Groombridge; Withyham, Speldhurst, Langton Green and surrounding villages but is inclusive of anyone who wants to participate and contribute their energy to celebrating these communities.

### **The Purpose of the Project and Policies**

We recommend that the project adopt the mission statement and follows the criteria of community play that Claque Theatre has developed. The Mission Statement for a Community Play and criteria are as follows:

"To enable the widest possible range of people in a community to produce and participate in an original play of artistic excellence, and contemporary relevance; the process of which releases and develops the thinking, talents and strengths of individuals and the community leading towards further collective and creative activity"

- A Project that not only advocates an 'inclusive community' - anyone can participate - but seeks to draw in as broad a cultural cross section of as many people as possible.
- The project should practice equal right of access and participation from all section of society irrespective of race, religion, politics, age or disability
- Whilst the project may from time to time engage in activities which target specific consumers (youth, disability groups etc) the aim is always towards drawing everyone towards participation within the wider community
- Encourages consultation with and participation of youth recognizing them as equal as citizens to participate at all levels and all areas of management, decision making and practice.

- The project aims not only to developing participation in all arts activities but encouraging new audience to experience contemporary work of high quality.
- There should be Community ownership through participation, problem solving, decision-making and creative thinking in all areas of the process.
- The play should be a culmination of a purposeful arts and community development programme over a minimum time period of eighteen months or its equivalent.
- Guidance and commitment from an experienced team of community arts and theatre practitioners including a full time residency period. The community arts theatre practitioners facilitate, evoke and encourage rather than dictate.
- A play especially written for and with the support of the community by a 'quality' writer through a process in which the community becomes better informed of itself. Through research, soundings (contemporary observations) the play becomes an expression which is directly related to the differing voices of the community.
- The play, whilst capable of being politically and morally tough, offering the community very real and hard challenges, should equally become an honest, shared act of celebration.
- The performance should incorporate a style which includes a role for the audience within the performance so they feel they have participated rather than observed.
- The process should encourage a commitment to develop future activities after the play is over. Actors into activists.
- The process should assume that individual creativeness, if not already evident, is latent and only waiting to be released. The process should enable people, in an atmosphere of safety and supportiveness to reach their fullest potential so they are surprised by what they achieve.
- The contributing goal is to raise the quality of the arts in the community and make all aspects of the project available to the largest and widest representation of people as possible and so create a work of art in terms of a community.

It is suggested that the central purpose specific to Groombridge and surrounding villages is to strengthen sense of unity and co-operation between the villages. The play and the process of the project should acknowledge both the shared heritage of the villages and their dependence on each other in the future. The Project should especially work with the young people and the schools of the area and help them in their efforts to forge links with the community. We would recommend special projects be developed as parallel events to the play that would serve to engage young people fully into the project.

As you make applications for funding there will requests for policies and constitutions of various kinds. Likewise we recommend that you discuss, alter and adopt the draft constitution, the equal opportunities, Health and safety and child protection policies that are attached.

### **The budget and local resources**

A big challenge for Farnham is the limited resources in terms of performance, rehearsal and design workshop venues; spaces that that do exist are well used. The project should in no way threaten existing activities, if anything they should support them and wherever possible invite them to participate in the concerted efforts of the play. The lack of space though difficult can be, we believe be surmountable, through negotiation and compromise.

The space issue is something that needs to be dealt with as soon as possible. Further investigation into spaces is also needed. A winter performance makes the idea of a tent untenable.

We believe the funding is realistic and offer the draft budget below for discussion.

<b>FARNHAM COMMUNITY PLAY</b>		
<b>Artistic programme costs</b>	<b>How costing is assessed</b>	
Costume	Based on Community play expenditure 2008	£7,000.00
Props and Staging	Based on Community play expenditure 2009	£7,000.00
Lighting, Sound, FX equipment	Based on Community play expenditure 2010	£2,500.00
Venue Hire	Negotiated fee with Sackville school 13 days @ £200	£2,600.00
Rehearsal Space and Workshop Hire	Estimate space @ £400 per week x 11 weeks	£4,400.00
Artistic Director	20 weeks x £600	£12,000.00
Musical Director and composition	Honorarium/expences outside statutory school duty	£5,000.00
Director's Assisant	16 weeks x £500	£8,000.00
Project Manager	15 weeks x £450	£6,750.00
Designer	14 weeks x £600	£8,400.00
Assistant Designer	12 weeks x £400	£4,800.00
Assistant Designer	13 weeks x £400	£4,800.00
Costume supervisor	12 weeks x £375	£4,500.00
Production Manager	8 weeks x £400	£3,200.00
Stage Manager	5 weeks @ £400	£2,000.00
Signed performance	2 signers £250 per day x 2 days	£1,000.00
Claque Management fee	Management Time estimate 320 hours @ 12.50 per hour	£4,000.00
<b>Marketing audience development</b>		
Printing (programmes/flyers/posters)	Quote on 2000 programmes, 50,000 fliers, 1000 posters	£3,500.00
Advertising and Road signs	£200 x 5 local ads + £400 AA road sign	£1,300.00
<b>Overheads</b>		
Postage/Stationary/phone	Based on Community play expenditure 2008	£1,400.00
Travel and production transport	3,000 miles x 40p per mile	£1,500.00
Insurances, legal	70% Proportion of Claques public liability insurance	£1,000.00
Overheads, storage & office expenses	contribution to Claque store rental and use of materials in stock	£3,000.00
<b>Other expenditure</b>		
Contingency	advised proportion in discussion with Arts Council officer	£2,750.00
<b>Total Expenditure</b>		<b>£102,400.00</b>
<b>INCOME</b>		
Box Office		£24,300.00
Programes Script book and CD sales		£2,000.00
Fund Raising		£5,000.00
Surrey County Council		£3,000.00
Farnham District Council		£1,500.00
Waverly Borough Council		£2,000.00
Surrey Community Foundation Grassroots		£5,000.00
Local Trusts and foundations		£6,000.00
Sponsorship/advertising in programme		£4,000.00
Arts Council South East		£49,600.00
<b>Total Income</b>		<b>£102,400.00</b>
Credit (Deficit)		£0.00



## **Organisation of the Project**

We recommend that the communities form a steering committee of local volunteers. Claque will happily attend and advise at meetings. This committee will oversee the project and its finances. Claque can offer its management manual and draft 'short cut' documents which help reduce the workload. Further to this we advise a script development team to work with the writer in organising events to find the play. These teams should begin to be effective within three weeks of the public meeting

## **Production Team**

If Claque were to be involved in the project, we would ask that they have control of the artistic values of the play – this would include the selection process of professionals. However Claque commits itself to consultation with the community at all stages. To date the recommendation is that the play is overseen in the early stage by the company's artistic director Jon Oram and manager Liz Carter.

## **Timetable**

We have attached a draft time table overleaf for the play project having discussed with the set up team that December 2011 is the best time for production.

## **Policies and Important Documents**

We enclose our key company policies including our Equal Opportunities Policy and the Child and Vulnerable Adult Protection Policy. We recommend the Steering Committee adopt these policies for use during the production of the community play and all related activities.

The other important documents enclosed are the Constitution of the Farnham Community Play and the Volunteer Practice Guide both of which we recommend as essential and useful.

**END**



## DRAFT PROPOSAL FOR FARNHAM COMMUNITY PLAY

DATE	COMMITTEE /FUNDING	MARKETING	SCRIPT	COMMUNITY RESOURCE	PRODUCTION
<b>2010</b> FEB	<b>Form Setup committee</b> Officers Chair, Secretary, Finance Plan Pilot & Feasibility	<b>Form Setup committee</b> Identify Marketing Rep	<b>Form Setup committee</b>	<b>Form Setup committee</b> Prepare Volunteer Forms Start data Base	
MARCH	Feasibility study	Prepare intent	Find potential sources for research information	Prepare parallel project proposal	
APRIL/MAY	Feasibility study Start Pilot events	Publish Intent Promote Public Meeting	Start initial research Input into parallel project planning	Prepare parallel project grant applications	
JUNE	Feasibility Study completed	Promote Public Meeting	Prepare display for Public Meeting	Complete parallel project applications	
JULY	<b>Public meeting</b> Stall at Public Meeting Present feasibility study THE VOTE	<b>Public Meeting</b> Display at Public meeting	<b>Public Meeting</b> Stall at Public Meeting	<b>Public Meeting</b> Distribute Volunteer Forms Submit parallel project applications	
AUG	<b>Form Steering Committee</b> Review Project Plan Start Grant Process <b>Community Play Team workshop</b>	<b>Form Marketing Team</b> Review Marketing Brief  <b>Community Play Team workshop</b>	<b>Form Research Team</b> Review Research Brief  <b>Community Play Team workshop</b> Preliminary Research	<b>Form Events Team</b> Review Resource Brief  <b>Community Play Team workshop</b>	
SEPT	<b>Parallel project launch</b> Contract Director Fund Raising begins Prepare Sponsorship packs	<b>Parallel project launch</b> Launch Web site and Newsletter	<b>Parallel project launch</b> Preliminary Research Tie into Parallel project Select Writer	<b>Parallel project launch</b>	Director Contracted
OCT	Finalise Venue Contract writer		Community Soundings Contract writer	Parallel project	Writer Contracted Community Soundings
NOV	Sponsors packs distributed Contract writer		Community Soundings	Parallel project	Community Soundings
DEC			Review Soundings	Parallel project	Review Soundings